

Dear business partners,

Today we would like to actively inform you about our assessment and position regarding the corona virus.

Every day we are in the process of re-evaluating what the global development of the virus means for our customers, suppliers, partners and employees.

We are not able to judge the medical facts, but we would like to inform you about the current status for Bühnen GmbH & Co. KG based on a few questions that have reached us many times in the past few days.

**1. Have you identified and evaluated the delivery risk from your suppliers (e.g. for raw materials or packaging), which are important for our supply, from the countries affected by the Covid-19?**

So far we have not received any force majeure from our suppliers on the Asian mainland or within Europe and we have not experienced any significant delays in the delivery of our products.

However, we are aware that the worsening of the current situation may lead to a possible capacity reduction of our suppliers or to problems in the supply chain.

**2. How seriously will the Covid-19 reduce the supply to our customers?**

We currently have sufficient stock on hand and the receipt of deliveries for the coming months is proceeding as usual. Should this situation change, we will contact you immediately.

**3) What contingency plans have you implemented to mitigate any potential Covid-19 outages?**

So far we expect our suppliers to be able to meet the current and future demand that we may have. This means that we are able to secure the needs of our customers. In addition, we have developed internal contingency plans that we are following to ensure that we are able to act.

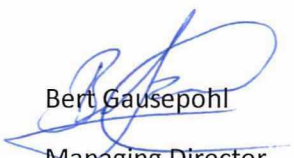
**4) How do you communicate the spread of Covid-19 to your employees? Do you have specific contingency plans in place to deal with the adverse effects on your employees?**

Our office staff has been working mainly from home office for a few days now and due to IP telephony, you as a customer will not notice any difference

We regularly inform our employees and encourage them to implement hygiene schemes and have also taken measures to reduce the risk of infection. Disinfectants are available at the headquarters. Our field sales colleagues primarily use the digital possibilities (e.g. video telephone calls) for technical advice.

If anything changes in the above assessment or situation, we will keep you informed.

Bremen, March 17 2020



Bert Gausepohl

Managing Director



Jan Hunke

Managing Director